

**STATE EMERGENCY RESPONSE COMMISSION**

## Meeting Minutes

Sept. 12, 2018

## Commissioners

Robert Coupe – SERC Chair	Lynn Krueger - SERC Water
Marjorie Croftss – SERC Co-Chair	Willie Patrick – SERC LEPC City of Wilmington
Monroe Hudson – SERC DSP	Grover Ingle – OSFM
AJ Schall – SERC DEMA Director	Colin Faulkner - Kent Co LEPC
David Irwin – New Castle County LEPC	Robert Newnam – DSFS
Charles Stevenson – Sussex County LEPC	James Lee – SERC Consignee
Renee Hupp-SERC Executive Director	Bruce Ennis-DVFA

*SERC Commissioners unavailable: Col. Nathaniel McQueen SERC DSP; Bob Byrd - SERC Rail Transportation Brian Wong SERC Shippers; Jennifer Cohan – DelDot; Karyl Ratty SERC DHSS; Joe Dipinto - SERC City of Wilm; John Verdi – SERC Chemical Users; Al Johnson – SERC Air Transportation; Michael Layton – SERC Highway Safety;*

## Members/Visitors

Dwayne Day - DelDot	Patty Smenkowski – DEMA
Jacob Morente – NCC LEPC	Will Hayes - DEMA
Robert Pritchett – DNREC	Dave Roberts – State Fire Commission
Babak Golgolab – Claymont Community	Rob Brinsfield - DPH
Ken Belmont - DHSS	Mike Fields - DNG
Jamie Bethard – DNREC	Arnie Maas – DAFB EM
Terry Pepper - DSHS	Terry Pepper - DSHS
Patty Connors – Eastern Shore Natural Gas	

Meeting called to order at 9:00 a.m. by SERC Chair Robert Coupe.

June 13, 2018 minutes were approved as written following a motion by Mr. Newnam and Mr. Irwin seconded. All approved.

**STANDING COMMITTEE REPORTS:****Finance and Budget Report****SERC Fee Holding Account:**

Carryover from 2017 calendar year	+ \$ 109,936
Fees collected so far in 2018	+ \$ 422,260
(a)(b)	
Annual disbursements approved by SERC in March for FY19	- \$ 380,884 (c)
Current Account Balance	+ \$ 151,312

**Decon Trailer Replacement Account:**

Carryover from 2017 calendar year	+ \$ 172,340
Deposit as part of SERC FY19 disbursements	+ \$ 50,000 (c)
Interest received thus far in 2018 (1 <sup>st</sup> 7 months)	+ \$ 603 (d)
Current account balance	+ \$ 222,943

**Notes:**

- Reports and fees from facilities covering calendar year 2017 were due by 3/1/2018. Small changes may result as compliance-related activities are ongoing. Fees collected in 2017 totaled \$ 302,880.
- The increased fees starting in 2018 were projected to raise approximately \$415,000 per year. Collections are on target with the projections.
- FY 2019 Allocations Approved for Distribution:

<b>Agency/Organization</b>	<b>FY 2019 Approved Allocation</b>
City of Wilmington LEPC	\$ 61,858.99
New Castle County LEPC (account maintained at DSFS)	\$ 82,791.00
Kent County LEPC	\$ 66,466.00
Sussex County LEPC	\$ 69,194.67
SERC IT Committee (account maintained at DSFS)	\$ 25,274.00
Transfer to decon. trailer equipment and maintenance account	\$ 10,000.00
Transfer to decon. trailer replacement account	\$ 50,000.00
DNREC Emergency Prevention & Response Section (to support leasing office space for the EPCRA Reporting Program)	\$ 15,300.00
<b>Total</b>	<b>\$ 380,884.66</b>

- Interest will continue to accumulate. Effective July 2008, interest from both the Fee Holding Account and Decon Trailer Replacement Account are to be jointly deposited into the Decon Trailer Replacement Account. This is an ongoing policy decision by the SERC, with the interest to be transferred on a yearly basis from the main Fee Holding Account.

**\*End of Finance and Budget Report\*****Information and Technology Report – Mr. Irwin**

## INFORMATION &amp; TECHNOLOGY COMMITTEE

NO REPORT

**End of Information and Technology Report\***

## **SERC Planning & Training Committee Report – Director Schall**

### **State Emergency Response Commission (SERC)**

#### **Planning & Training Committee Meeting**

#### **Meeting Minutes for August 16, 2018**

#### **Prepared on August 20, 2018**

The SERC Planning & Training Committee meeting was held on August 16, 2018 at the DEMA State EOC.

*Minutes for the meeting are as follows:*

Attendees: Chris Murtha (DEMA), A.J. Schall (DEMA), Mark Dolan (DNREC), David Irwin (New Castle County LEPC), Charles Stevenson (Sussex County LEPC), Patty Smenkowski (DEMA), Willie Patrick (City of Wilmington LEPC), Renee Hupp (DEMA), Dwayne Day (DelDOT), Craig Stevens (Delaware State Fire School).

A quorum was established.

A.J. Schall (DEMA Director) called the meeting to order at 9:00

#### **Old Business:**

#### **Approval of May 17, 2018 Planning & Training Sub-Committee Meeting**

Mr. Irwin motioned to approve the minutes of the last Planning & Training Sub-Committee Meeting on May 17, 2018. Mr. Patrick seconded the motion. All approved.

#### **HMEP Update – Renee Hupp - SERC Executive Director briefed,**

Ms. Hupp reported for this years HEMP grant money:

Spent - \$36,395

Remaining - \$70,409

Ms. Hupp sent out an email asking all to please review the excel sheet and get any invoices for outstanding orders to her by the end of the month. Options to encumber remaining funds for the third year include a function or full-scale exercise of the SERT plan or some training props for the fire school.

#### **HMEP Exercise Attendee Finalization – Ms. Hupp**

Ms. Hupp briefed on the HMEP exercise. She stated, everyone should be getting emails from Hana Beckerle and should be sending her an update with players or observers that they want at the table top, which will be on Sept. 26<sup>th</sup>.

**New Business:****Approval of the SERC Committee Agenda**

Director Schall made motion to approve the agenda for the SERC quarterly meeting to be held on Sept.12, 2018. Mr. Irwin seconded. All approved.

**Planning of the Next HMEP 3 Year Grant – Ms. Hupp**

Ms Hupp briefed, we are going into the third year of the three year grant. In December she will be taking a look at the next three year grant. She would like to meet with all the members and capture what is done within the programs and what needs to be delivered to communities to insure preparations are already in place for the next three year grant.

**12<sup>th</sup> Annual Hazmat Training Workshop Planning Efforts – Mr. Irwin**

Mr. Irwin briefed, the 12<sup>th</sup> Annual Hazmat workshop will be held on Friday May 10<sup>th</sup> and Saturday May 11<sup>th</sup> at the Delaware State Fire School. They had their first meeting on Monday, August 13<sup>th</sup> and it was very productive in scheduling sessions for the upcoming workshop. The committee discussed doing away with the Saturday session because of the low turnout and decided to ask attendees their opinion on just doing Thursday and Friday sessions. Mr. Irwin also said the committee voted to do away with the key note speaker, this is something that they may reconsider at the next meeting. There was also discussion of limiting the speakers to 30 minutes. He stated, they will have monthly meetings with the next one being on September 12.

**Motion to Adjourn:**

Director Schall made motion to adjourn. Mr. Irwin seconded the motion. All approved.

The next Planning and Training Committee Meeting will be on Thursday November 15, 2018 at 9:00 AM. in the DEMA Planning Room.

**Meeting Minutes:**

Minutes were taken by Ms. Patty Smenkowski, and transcribed to this document by Ms. Renee Hupp on August 20, 2018

Draft minutes were posted to the State Public Calendar on August 23, 2018.

Minutes approved by Director AJ Schall, Chair for the SERC Planning and Training Committee.

Signed: \_\_\_\_\_  
AJ Schall, Chair for the SERC Planning and Training Committee

**End of SERC Planning & Training Committee Report\*****HMEP Grant Review – Renee Hupp**

The HMEP grant has currently \$51,028. There is another invoice coming in that will reduce the funding by close out to \$36,028. The remaining funds will be applied to the coming year to host a functional or full-scale exercise.

**End of HMEP Report\*****DECON Report – Robert Newnam**

No Report This Quarter

No Meeting This Quarter

**End of SERC DECON Report\*****Hazmat Training Workshop Report – David Irwin**

Mr. Irwin briefed, the 12<sup>th</sup> Annual Hazmat workshop will be held on Friday May 10<sup>th</sup> and Saturday May 11<sup>th</sup> at the Delaware State Fire School. They had their first meeting on Monday, August 13<sup>th</sup> and it was very productive in scheduling sessions for the upcoming workshop. The committee discussed doing away with the Saturday session because of the low turnout and decided to ask attendees their opinion on just doing Thursday and Friday sessions. Mr. Irwin also said the committee voted to do away with the key note speaker, this is something that they may reconsider at the next meeting. There was also discussion of limiting the speakers to 30 minutes. He stated, they will have monthly meetings with the next one being on September 12.

**End of Hazmat Training Workshop Report \*****New Castle County LEPC REPORT - Mr. Irwin****LEPC for New Castle County SERC Report**

**June 14, 2018 – September 12, 2018**

**LEPC Meeting:**

There has been two LEPC meetings since the last SERC meeting:

The July 9, 2018 meeting was hosted by Halen Hardy. A total of 28 individuals attended the meeting.

**Highlights:**

- Committee Reports –

- a. Finance:

- 1. Chairman Irwin reported:
    - 2. Budget balance as of May 1, 2018 = \$17,290.56
    - 3. Expenditures since the May 1<sup>st</sup> were:
 

NCCIHMR Training Support = \$	238.00
Staff Service Fee (May & June) =	\$13,333.34
TOTAL =	\$13,572.24

Budget balance as of June 30<sup>th</sup> is \$3,719.22. FY

2019 Budget as of July 1, 2018:

Appropriated FY 2018 carryover =	\$ 3,719.22
Appropriated SERC Funds =	\$82,791.00
TOTAL FY 2019 BUDGET =	\$86,510.22

- b. Decon – Chairman Leonetti was not present. No report given.
    - c. I.T. – Committee Chairman McCracken reported that DNREC is in the process of changing/upgrading their website. He recommended that the committee meet to discuss how the changes will impact DNREC's support of the LEPC webpage that resides on the

## DEMA website

- d. Training – Chairman Dolan reported that the New Castle County Industrial Hazardous Materials Response Alliance Training Committee did conduct one training session between the May 14th, 2018 and the July 9th, 2018 LEPC for NCC meetings.
  1. Training Session IV was Chemically Speaking LLC Owner and Principle Instructor Eugene Ngai's "Responding to Transportation Incidents Involving Pyrophoric Gases/Liquids or Dangerous When Wet Materials" course with live-burn field demonstration conducted at the Delaware State Fire School's New Castle Center on Wednesday evening, June 6th from 5:30 pm to 9:30 pm (4 hrs). Thirty-eight (38) hazardous materials first responders attended.
- e. Transportation – Committee Chairman Brian McDonough discussed that Amtrak has had an increase in Passenger Train Emergency Response (PTER) training in the area for all first responders including; Police, Fire, EMS, Dispatchers, Coroners, Emergency Management, etc. For the first time, he has also done training for the Maryland and Delaware National Guards. Amtrak participated in several exercises with the National Guard as well including a CBRN exercise in Bear, DE. Amtrak is moving on schedule with Positive Train Control (PTC.) They are still waiting to find out what will happen to passenger trains operating on railroads without PTC. For example, Amtrak operating on freight lines across the country. APD reported that they have had much better understanding of the investigative process and timely clearing of scenes involving trespasser strikes from local responders. That is very much appreciated and continues to improve as we complete more PTER training. On the security side of the house, we are always looking at new ways to improve access control by utilizing the latest technology. Amtrak is eager to see how far the facial recognition expansion goes at international airports. He also mentioned that they have seen an increase in On Time Performance delays due to freight derailments blocking other train passage. We have just passed some important dates that could be of interest for terrorism. Chairman McDonough provided a recent copy of Amtrak's security report to be sent out with the minutes.
  1. Committee Consultant Al Stein although not present, provided the following information regarding two electric car battery fires. In Mount Vale, CA an electric car fire required 200 gallons of a mixture of foam and water to extinguish the fire. While transporting the car to the salvage yard the fire company had to respond two times to extinguish hot spots. Five days later the same car battery burst into flames. A company representative had to drain the battery to render it safe. The NTSB is investigating a second electric car battery fire. These 400-volt batteries when exposed to internal temperatures of 164 – 190 F starts a self-degradation process which causes the battery to short out and catch fire. The degradation process can take up to two days.

LEPC Staff Performance:

David Irwin – Chairman

David Irwin  
Activity Report – Items  
Accomplished May 15, 2018 – July  
9, 2018

## SERC Activities:

- Participated in the June 13<sup>th</sup> SERC meeting
- Prepared LEPC SERC report for the June 13<sup>th</sup> SERC meeting
- Prepared the SERC IT Committee report for the June 13<sup>th</sup> SERC meeting
- The IT Committee Chair and DNREC EPCRA staff met with New Jersey officials from the New Jersey State Police, Emergency Management, Emergency Response Bureau and Department of Environmental Protection, Emergency Management discuss Delaware's EPCRA Program, TIER II Manager™, history of the SERC and

September 12, 2018

LEPCs, process for funding SERC and LEPC initiatives, LEPC Emergency Response Plans and numerous other related topics

- Participated in the SERC P & T Committee meeting May 17<sup>th</sup>
- Delivered two Workshop Sponsor Plaque to Burris Logistics (6/20) and one to DuPont (FMC) [6/27]
- Scheduled 11<sup>th</sup> Annual HazMat Training Workshop Planning Committee Hot Wash meeting June 18<sup>th</sup>
- Sent personalized thank you letters and session surveys to each of the eighteen HazMat workshop instructors
- Presented SERC members with Workshop giveaways
- Sent Workshop Sponsor plaque presentation photos to sponsors representatives

#### Emergency Response Plan Reviews and Facility Visits:

- No Activity this

#### period Exercise Status:

- Met with Croda and DNREC ERT personnel to discuss developing a TTX involving an EtO release (5/31)
- Sent invitations and exercise scenario to federal, state and local agencies to participate in the exercise (6/14)

#### NCCIHMR:

- Administered the Chemically Speaking “Pyrophoric Material” training session on Wednesday, 6/6
- Working with DNREC personnel to secure funds to replace equipment that was damaged during the “Pyrophoric Material” training session

#### Outreach Initiatives:

- Represented the LEPC for NCC at the one-day 2018 Anti-Terrorism Advisory Council Conference hosted by the Pennsylvania Governor’s Office of Homeland Security on May 24<sup>th</sup>
- Represented the LEPC at three CAP meetings, Delaware City Refining (5/17, 6/12), and DuPont (5/27)

#### Additional Activities:

- Worked with SERC P & T Committee and DEMA personnel to secure approval and funds to pay Tanner Industries for expenses incurred by participating in the Workshop
- Sent out 2018 Hometown Security Conference information to the LEPC distribution list
- Documented three Hazardous Material reportable release reports in accordance with EPA regulations
- Served as a subject matter expert to one-member company
- Updated LEPC email distribution list

#### Jake Morente – Vice-chairman

Local Emergency Planning Committee for New Castle  
County Vice-Chairman Activity Report – Jacob Morente

July 9<sup>th</sup>, 2018

#### SERC & Tier

#### II:

- 5/14/2018 Record discussion notes at the LEPC for NCC's May meeting at the Delaware State Fire School, New Castle division. Prepared notes and distributed to email list.
- 6/13/2018 Attended the quarterly SERC meeting at the Delaware State Fire School, Dover.

Site Assessments & Plan Reviews: 1 facility visit conducted this period

- 5/24/2018 Chemblend, Bear-4 suggestions/recommendations

Outreach:

- 6/20/2018 Provided Tier II facility site visit and emergency plan review information to Director Giles of the Wilmington LEPC, session #1.
- 6/25/2018 Provided Tier II facility site visit and emergency plan review information to Director Giles of the Wilmington LEPC, session #2.

Fire Service Liaison:

- 6/10/2018 Provided Tier II Manager orientation & access training to Holloway Terrace Fire Company
- 7/1/2018 Discussed Tier II Manager access and information with Deputy Chief of Delaware City Fire Company

Completed Tier II Manager orientation and access training to 20 of 21 NCC Fire Companies

NCCIHMRMRA & Training:

- 6/6/2018 Provided meals and participated in NCCIHMRMRA's training session #4 – Responding to Transportation Incidents Involving Pyrophoric Gases/Liquids or Dangerous When Wet Materials at the Delaware State Fire School, New Castle Division.

**The September 10, 2018 meeting will be hosted by the Delaware City Refining Company.**

Highlights:

- Committee Reports –
  - Finance: Chairman Irwin reported expenditures since July 9, 2018 meeting:
 

Budget balance as of July 1, 2018 =	\$86,510.22
Expenditures since July 1 <sup>st</sup> were:	
Staff Service Fee (July & August) =	\$13,333.34
PROJECTED TOTAL =	\$73,176.88
  - Decon – Not Available as of this date
  - I.T. – Committee Chairman McCracken reported that DNREC is reviewing the latitude and longitude of all facility plots on Tier II Manager. Also, Facility release reporting is to be sent directly to DNREC instead of the Director's Office.
  - Training – Chairman Dolan reported that the New Castle County Industrial Hazardous Materials Response Alliance Training Committee did conduct one training session between the July 9th, 2018 and the September 10th, 2018 LEPC for NCC meetings.



- Training Session V was the “Fire-Rescue-Hazmat Training Exercise and Field Drill Challenge” coordinated by Darryl Meade, Becky Keyser, Bruce Galloway, Joseph Leonetti, David Anderson, Sam Palermo and Jake Morente. The exercise/drill evaluated the following elements: (a) response; (b) incident command; (c) accountability; (d) strategy & tactics; (e) hazmat & decontamination; (f) rescue. Participating agencies included NCCIHMR, DNREC ERB, New Castle County (Cranston Heights / Elsmere / Five Points) Special Operations Hazmat Decontamination Team 14 / 16 / 17, Belvedere Hazmat 30, Wilmington Manor Fire Company 28 / 32, Delaware Air National Guard Fire Department 33, Saint Francis Healthcare EMS Special Operations, Delaware State Fire School, and the LEPC for New Castle County. The training exercise was conducted at the Delaware State Fire School’s New Castle Center on Wednesday evening, September 5th from 5:00 pm to 9:30 pm (4.5 hrs). Fifty-six (56) hazardous materials first responders attended.
- Transportation – Not Available as of this date
- New Business –
  - a. LEPC for NCC FY 2017 Performance Report
  - b. Request for CY 2019 LEPC Meeting Hosts

LEPC Staff Performance:

**David Irwin – Chairman**

David Irwin

Activity Report – Items Accomplished July 9,  
2018 – September 10, 2018

**SERC Activities:**

- Prepared and submitted in a timely manner the LEPC for NCC FY 2018 Performance Report, FY 2019 Goals and Objectives and Membership List
- At DEMA’s request reviewed and commented on the SERC 2018 Annual Report
- Participated in the July 9th and September 6th SERC TTX Planning meetings
- Participated in the SERC P & T Committee meeting August 16th
- Facilitated the first 12th Annual HazMat Training Workshop Planning Committee meeting August 13th
- As the SERC IT Committee Chair approved the payment of the FY 2019 IDIS (TIER II) License invoice
- Met with DNREC personnel to discuss new SERC website (7/10)

**Emergency Response Plan Reviews and Facility Visits:**

- No Activity this period

**Exercise Status:**

- Worked with Croda personnel to plan, develop and execute the TTX involving an EtO release August 29th
- Agreed to be an evaluator for the DuPont Experimental Station Site drill scheduled for October 24th

**NCCIHMR:**

- Participated Fire-Rescue-Hazmat Training Exercise conducted September 5th
- The Wilmington LEPC agreed to fund the replacement the equipment that was damaged during the “Pyrophoric Material “training session

**Outreach Initiatives:**

- Represented the LEPC for NCC at the three-day 2018 HOMETOWN SECURITY CONFERENCE hosted by DIAC (8/22-24)
- Represented the LEPC for NCC at three LEPC meetings, Kent (7/10), Sussex (7/12) and Wilmington (7/13)

**Additional Activities:**

- Reviewed the FY 2018 LEPC meeting attendance and developed the FY 2019 membership list for inclusion in the FY 2018 LEPC SERC annual report
- Recorded and published the July 9<sup>th</sup> draft LEPC meeting minutes and sent the minutes and supporting information through the LEPC distribution list.
- Met with a company representative to discuss the status of emergency response capabilities in Delaware
- Provided assistance to a local resident who discovered radioactive material in a container in his garage
- Served as a subject matter expert to one non-member and one-member company
- Served as a subject matter expert regarding the hazards associated H2O2 found in a refrigerator in a recently vacated laboratory space
- Documented two Hazardous Material reportable release reports in accordance with EPA regulations
- Updated the 12<sup>th</sup> Annual HazMat Planning Committee membership list

**Jacob Morente - Vice- chairman**

**Local Emergency Planning Committee for New Castle County**

**Vice-Chairman Activity Report – Jacob Morente**

September 10<sup>th</sup>, 2018

**SERC & Tier II:**

Completed Tier II Manager orientation and access training to 20 of 21 NCC Fire Companies. Started discussion with NCC EMS and NCC OEM for additional training opportunities.

**Site Assessments & Plan Reviews:** 2 facility visits conducted this period

8/24/2018	Kuehne Chemical (Delaware City) - 3 suggestions/considerations
9/4/2018	Astra Zeneca (Wilmington) - 3 suggestions/considerations

**Outreach:**

8/29/2018	Participated in training exercise event held at Croda – Cherry Lane facility in New Castle.
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**Fire Service Liaison:**

8/9/2018	Attended NCC Firefighters Association meeting held at Minquas Fire Company
8/21/2018	At request, provided Christiana Fire Company with facility specific hazard and contact information
9/6/2018	Attended NCC Fire Chief's Association meeting held at Odessa Fire Company

**NCCIHMR & Training:**

7/31/2018	Participated in NCCIHMR planning meeting for training exercise to be held on Wednesday, September 5 <sup>th</sup> , 2018
8/1/2018	Transcribed NCCIHMR planning meeting minutes, designed a training announcement flyer and verified date and location with DSFS. Prepared dinner order for training event.

- 8/13/2018 Participated and recorded meeting minutes for the Delaware Hazardous Materials Training Workshop – planning meeting #1 held at the Delaware State Fire School New Castle division
- 9/5/2018 Provided meals and participated in NCCIHMRAs training session – combined fire, rescue and hazmat training incident at the Delaware State Fire School, New Castle Division.

**End of New Castle County LEPC REPORT\***

**CITY OF WILMINGTON LEPC REPORT - Mr. Patrick**

CITY OF WILMINGTON

LOCAL EMERGENCY PLANNING COMMITTEE

MEETING

July 13, 2018

Convened as the Local Emergency Planning Committee for the City of Wilmington.

The LEPC meeting was held on July 13, 2018 at the Emergency Operations Center 22 S. Heald St., Wilmington, Delaware.

The meeting was called to order at 10:10 by Chair Joe DiPinto.

Introductions were held with Willie Patrick introduced as the new Director of Emergency Management. Joe DiPinto welcomed him to the Committee.

The minutes were approved in e-mail and written form.

Motion Enid Wallace-Simms, 2nd by Willie Patrick. Motion carried.

**LEPC BUDGET**

FY2018 budget in progress.

**SPECIAL FUNDS**

Balance as of 2/18/18 \$7790.78

**Disbursements:**

Check #534 Mill Creek Fire Company Conflunch \$1000.00

Because of the prior two LEPC meetings being cancelled a letter was sent to the Committee members asking for the approval of this check.

Ending balance as of 7/13/18 \$6790.78

Motion Dave Irwin, 2nd by Vince Iacono for the Mill Creek Check. Motion carried.

**HMEP 18**

-3 yr. grant period for training, exercises & inspections. Looking to have an exercise in 2018.

**TRAINING**

-Margie spoke to the Committee about giving the Delaware State Fire School the Bullex Training meter that we purchased in January of 2016. DSFS is responsible to train firefighters and were in need of a second trainer. WFD and the surrounding Firefighters will continue to benefit from our meter.

Motion by Joe Leonetti to give the meter to DSFS, 2nd Dave Irwin. Motion carried

Sent information to the City Church Health Fair with the state CERT since we had a prior event.

#### Facility Inspections

-Discussion was held on our inspections. Margie Williams & Chairman DiPinto stated that George Giles is willing to take on this position. He being co-chair for the past 19 years is aware of our EHS sites and has prior knowledge of the chemicals that need attention. It was suggested that he make a proposal on costs and timeline. The HMEP pays for these inspections for all 3 counties and Wilmington. Joe DiPinto recommended this be done, 2nd by Joe Leonetti. Motion carried.

#### DEMA

-Renee Hupp will now be the person responsible for DEMA reports. Avery is retired. Renee reported that the Salem Nuclear siren test has been completed. She reported that the EAS system was tested at the same time. It was stated that they are fixing PIO areas for notification. Rep core concepts course 8/15 & 8/16/18. SERC tabletop exercise September 26th.

#### HAZARDOUS RESPONSES

-2 responses to report. One wash-down at the Port and abandoned tanks at the Hay Road facility. Chairman DiPinto is going to reach out to this site to have a representative on our committee.

#### DNREC

Bill Davis sent his report. Other

#### LEPC's

-Dave Irwin reported that there were over 400 that attended the Hazmat Conference. He has received permission from SERC to hold another one in 2019. Dave also stated that NCC held training with NCCIHMR and 1st responders on July 6th. The training was for transportation of pyrophoric gas materials. All went well until the training equipment was destroyed. The instructor is requesting \$ 650.00 to replace the equipment because it is an older version. They are looking for help. Chair DiPinto suggested to Dave that Wilmington has a little bit of extra monies that we would be able to help.

#### NEW BUSSINESS:

-Vince Jacono of Delmarva spoke about the gas division collapse unit. He said they will be part of the NCC training exercise in August.

-Reported that CWMD-refurbished equipment has been given back to the state. Only certain special agencies have the equipment. There is a priority list to get them. Eventually more equipment will be acquired. There is a waiting list. It was suggested there be a push for 1<sup>st</sup> responders.

-The meeting will be changed to September 21st due to the DVFA & DVFALA Conference.

Meeting was adjourned motion by Vince Jacono, 2nd by Joe Leonetti. Motion carried.

The next regular meeting will be September 21, 2018 at the EOC 22 S. Heald St. at 10:00.

**\*END OF City of Wilmington LEPC REPORT\***

**Kent County LEPC REPORT** - Colin Faulkner

**Kent County  
LEPC Meeting Minutes**

**July 10, 2018**

**Attendees**

Colin Faulkner	KCDPS	Brandon Olenik	KCPS
Nicole Vautard	KCDPS	Ron Dukes	Perdue
Mark Dolan	DNREC	David Irwin	NCC LEPC
Bill Davis	EPCRA	Phil Overton	Perdue
Ken Cenci	DNREC	Noah Hakes	Perdue
Sharon Jefferson-Hawkins	Red Cross	Bob Barrish	KC Consultant
Charles Stevenson	Sussex LEPC	Michelle Penca	Red Cross
Charles Boyer	Town of Smyrna	Barry Laise	DSP/STA 54
Rob Armstrong	Miller Enviro	Renne Hupp	DEMA
Sand Hoffman	Chesapeake Utilities	Eduardo Rovira	US EPA

Brandon Olenik called the meeting to order at 9:00 am.

Welcome from Brandon and introduction of all the attendees.

Approval of minutes from last meeting.

**Current Issues**

**Brandon Olenik – DECON – No report**

**Bill Davis –Tier II – EPCRA Reporting Program LEPC Report –**

- Received FOIA request from Facility looking for others who submit reports and discovered a couple that should be filing.
- 477 filed for Kent County
- 2175 filed for State
- Software is continually being evaluated and updated.

**Renee Hupp– Delaware Emergency Agency Reports –**

- DEMA Events
  - The Siren Test for the Salem/Hope Creek Nuclear Generating Station will be on July 10<sup>th</sup> between 1900 and 2000 hours. You will probably hear the sirens if you live in the area

between Delaware City and down to Smyrna and then over to Middletown/Townsend. The EAS message will be tested on local radio stations.

- Air Team Training will be occurring on August 9<sup>th</sup> with the Delaware National Guard and DEMA.
- REP Core Concepts course will be held at DEMA on August 15 and 16. See attached email for details.
- SERC TTX
  - Initial Planning Meeting was held on July 9<sup>th</sup>, 2018. Inclusion in planning comes from state level participants and LEPCs. Scenario is an accident involving a truck transporting radiological materials. This exercise will look not only at the SERT Plan and Annex D, but also the Delaware Emergency Operations Plan and how the Public Health Response Plan all interact together during such emergencies.
  - The TTX will be held on September 26<sup>th</sup>, 2018 at DSFS Dover with lunch provided.
- HMEP Grant
  - Only about 27% of the grant has been spent thus far.
  - The grant ends on 9/30/2018 for the 2<sup>nd</sup> year. We can utilize any left-over funds towards a group exercise similar to the TTX.
  - The 3<sup>rd</sup> year will begin on 10/1/18. It will be the final year of the grant in which there will be no capacity to shift funds to another year. Please keep this in mind in there needs to be reallocations/activity requests.
  - An email was sent out regarding the SERC quarterly report, which is due back to Renee Hupp by August 1, 2018.
- General
  - An email was sent out regarding the SERC Annual Report. All committee reports are due to Renee Hupp or John Robinson no later than August 1, 2018 for inclusion in the Annual Report.

## **Old Business**

### **Bob Barrish – Facility Inspections –**

- AmeriGas in Cheswold site visit was conducted
  - Not what it used to be
  - Need to keep an eye on it
  - They are currently not using some areas

### **Chip Stevenson – Sussex LEPC –**

- Presentation by Mt. Air conducted in June
- Next meeting Thursday at 10 am in EOC

### **Dave Irwin – New Castle County LEPC –**

- Met yesterday
- Looking into training on how to drain electrical batteries
- June 6<sup>th</sup> training on Silane
- Presented the success of the 11<sup>th</sup> Annual Hazmat Training Workshop at SERC
  - Asked them to sponsor the 12<sup>th</sup> Annual Workshop and they agreed

### **Wilmington LEPC –.No report**

**Dave Irwin – 12<sup>th</sup> Annual Statewide Hazmat Training Workshop –**

- August 24<sup>th</sup> is first meeting
- Will be held May 10 and 11 of 2019

**Reports from Visiting Agencies**

**Barry Laise –**

- 3 Meth Lab responses
- September 11<sup>th</sup> there will be an in house Hazmat Education Training

**Ken Cenci – DNREC –** Multiple call outs. List available if would like to see.

**Eduardo Rovira – EPA –** Replacing Mike Toll and available if need any assistance.

**Sand Hoffman – Chesapeake Utilities –** Moved to new location and some of the tanks have been drained and removed.

**Sharon Jefferson-Hawkins – Red Cross –**

- Michelle Penca will be the Kent County liaison
- Wrapped up fiscal year for June
  - 43 responses for Kent County
- Want to meet with EMA's to start planning for any exercises
- Camp Fury information going out
- **Program – None**
- 
- Next LEPC meeting will be **Tuesday, September 11, 2018 at 10:00 am** at Kent County Department of Public Safety Building.
- Meeting adjourned.
- 

Respectfully submitted,

Nicole Vautard

Kent County Dept. of Public Safety, LEPC Secretary

**\*END OF Kent County LEPC REPORT\***

**Sussex County LEPC REPORT** - Mr. Stevenson

**SUSSEX COUNTY LEPC**

**SERC REPORT**

**June 13, 2018**

**Meetings**

There have been two LEPC meeting since the last SERC meeting.

**March 8<sup>th</sup> Meeting-**

There were 22 members/guests in attendance.

Topics covered:

**-Bill Davis from the DNREC-EPCRA program**

**EPCRA Reporting Program LEPC Report – March 2018**

- Annual Hazardous Chemical Inventory ("Tier II") reports for 2017 with fees were due March 1st.
- During the month of January, staff from the Emergency Planning and Community Right-to-know Act (EPCRA) Reporting Program hosted a series of six workshops across the State in support of Annual Hazardous Chemical Inventory (Tier II) Reports due March 1<sup>st</sup>. Out of a total of 1069 state-wide users (responsible for over 2300 facilities), 81 attended one of the workshops. Two of the workshops were conducted jointly with a Local Emergency Planning Committee (LEPC) meeting. Two other sessions featured a bonus presentation by Erin Patterson, OSHA Area Director, to offer additional information to regulated facilities regarding Safety Data Sheets and new hazard categories as described by the Globally Harmonized Standard (GHS) of classification & labeling. *Hazardous Chemicals* under EPCRA are the same as those defined by the OSHA Hazard Communication Standard.
- **Reporting Status:**

**EPCRA 312 (Tier II) Reports**

(LEPC designations as reported by the Facility)

<b>Current</b>	Last Meeting	1 Year Ago	
<b>3/5/18</b>	1/5/18	3/7/17	
<b>RY 2017</b>	RY2016	RY2016	
<b>1722</b>	2184	2112	<b>State Total</b>
(+191 initiated)			
<b>459</b>	754	724	<b>Sussex</b>
<b>417</b>	472	448	<b>Kent</b>
<b>734</b>	823	806	<b>New Castle</b>
<b>112</b>	135	134	<b>Wilmington</b>

- Reporting Status:

Reporting Year 2016 EPCRA 312 (Tier II) Reports  
(LEPC designations as reported by the Facility)

1/5/18	
2184	State Total
754	Sussex
472	Kent
823	New Castle
135	Wilmington

72 more reports have been submitted for RY2016 versus RY2015 by this time last year.

**DEMA UPDATES- Avery Dalton –**

No report



## **PRESENTATIONS:**

None

## **May 10th Meeting-**

There were 23 members/guests in attendance.

## **Topics covered:**

### **-Bill Davis from the DNREC-EPCRA program**

## **EPCRA Reporting Program LEPC Report – May 2018**

- *Tier II Manager*<sup>TM</sup> software Update 80 was installed 4/27.
- The Fair Agricultural Reporting Method (FARM) Act (signed into law March 23, 2018) exempted farmers from reporting "air emissions from animal waste at a farm" under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA).
  - On May 2, the D.C. Circuit Court of Appeals issued its mandate vacating the 2008 final rule. However, farms will remain exempt from the CERCLA reporting requirements as a result of the FARM Act.
  - Additionally, air emissions from animal waste do not need to be reported under the Emergency Planning and Community Right-to-Know Act (EPCRA).
  - For more information: [www.epa.gov/animalwaste](http://www.epa.gov/animalwaste)
- **Reporting Status:**

### **EPCRA 312 (Tier II) Reports**

(LEPC designations as reported by the Facility)

<b>Current 5/3/18 RY 2017</b>	<b>Last Meeting 3/5/18 RY2017</b>	<b>1 Year Ago 5/3/17 RY2016</b>	
<b>2150</b> (+16 initiated)	1722	2159	<b>State Total</b>
<b>737</b>	459	743	<b>Sussex</b>
<b>474</b>	417	463	<b>Kent</b>
<b>808</b>	734	820	<b>New Castle</b>
<b>131</b>	112	133	<b>Wilmington</b>

## **DEMA UPDATES- Avery Dalton –**

### **Upcoming SERC Meetings**

SERC quarterly meeting will be held on June 13, 2018.

SERC Planning & Training Committee meeting is scheduled for May 16, 2017.

### **Upcoming Events for DEMA**

#### **REP Exercise 5/22/2018**

DEMA's Radiological Emergency Program will have a graded exercise on May 22<sup>nd</sup>. There will also be several out of sequence graded drills prior to the May exercise. These drills will cover Emergency

Worker evacuation, decontamination, and medical treatment, and the Smyrna Evacuee Reception Center for the public.

Medical Services (MS-1) May 8-11, 2018 (Training & Exercise 5/11)

REP Plume Exercise May 22, 2018

Transportation Dependent May 23, 2018

Evacuee Reception Center May 24, 2018

### **Regional Hurricane Exercise 5/2/2018 to 5/9/2018**

April 30 - May 8, 2018 – DEMA, state and local agencies will participate in the Atlantic Fury 2018 National Level Exercise (NLE) for a hurricane event.

See page 3 for additional information.

### **SERT Plan – Tabletop Exercise September 2018**

A tabletop exercise to test the recent SERT plan revisions will be completed in September.

Approximately \$16,000.00 was carried over from the previous HMEP grant year. This funding will be combined with other grant funds to complete the radiological transportation exercise.

### **Hazardous Materials Emergency Preparedness (HMEP)**

#### **Grant Update**

##### **Budget**

\$106,804.00 Total Grant Amount for this fiscal year (10/1/2017 to 9/30/2018)

\$10,470.00 Grant money expended to date (9.8 percent expended)

##### **Activity Requests**

AR – Activity Requests Submitted to PHMSA for reallocation of Grant Funding

All Approved

AR 2226 5x Hazmat Suits for Live Ammonia Release Training. Received and delivered to the DSFS. (\$4,600)

AR 2246 Sussex County to NASTTPO Conference. (\$2,000)

AR 2257 DSFS to send 3 instructors to IAFC Conference using DNREC Funds. (\$4,200)

AR 2263 DNREC to send Responder to the Williams Course. (\$3,800)

##### **Notes:**

Reminder that we have to do grant monitoring reports on a quarterly basis. You will receive an email at the end of July with your report to fill out and return to DEMA. Thanks to DNREC for the grant monitoring conference call in April. No issues discovered.

### **PRESENTATIONS:**

Jamie Bethard from DNREC Emergency Response Branch provided an informative 40-minute lecture on their response capabilities and prevention programs.

### **Facility Visits**

There have been three facility visits since the last SERC meeting.

-Seaford Ice in Seaford

-Perdue in Georgetown

-Mountaire in Millsboro

### **HazMat Plan Status**

The yearly review of the Sussex County HAZMAT Response Plan was completed in June of 2018.

### **Exercise Status**

The Sussex County LEPC participated in three exercises:

-Nanticoke Hospital Flood exercise in Seaford on April 22

-Atlantic Fury TTX at DSFS-Dover on May 2

-NLE 2018 on May 7

## **HazMat Incidents**

In the first quarter of 2018, there were 35 incidents reported.

## **Comments**

Other LEPC activities include:

- Attended Kent County LEPC Meeting on March 13 and May 8
- Attended New Castle County LEPC Meeting on March 12 and May 14
- Attended the NASTTPO Conference on April 15-April 19 in Oklahoma City, OK
- Attended SERC Planning & Training Committee meeting on May 17
- Attended the HazMat Workshop Committee Planning meeting at DSFS-Dover on May 9

The next Sussex County LEPC meeting is scheduled for 10 a.m. on July 12, 2018 at the Sussex County Emergency Operations Center in Georgetown.

## **\*End of Sussex County Report\***

## **DNREC Report – Marjorie Crofts**

### **DNREC QUARTERLY REPORT**

No formal report was submitted, however, Jamie Bethard did give an oral report of his and Rebecca Kaiser's Emergency Management Assistance Compact (EMAC) missions to Hawaii. He thanked Director Schall for the opportunity to go and advocated for more opportunities to send responders to help other states.

## **\*End of DNREC Report\***

## **Old Business**

No report

## **New Business**

### **Review of 2018 SERC Annual Report – Director Schall**

Director Schall made motion to approve. Ms. Krueger second. All approved, with the caveat, if anyone has minor changes to submit them by Sept. 14, 2018.

## **Closing**

Ms. Newnam made motion to adjourn. Mr. Irwin second. All approved.

The next SERC meeting will be December 12, 2018. Meeting notes were drafted by Patty Smenkowski. Meeting notes entered into the Statewide Public Calendar on Sept. 17, 2018.

*SERC MINUTES CONCLUDE.\**